



# Cut Paper Clutter Workshop

## Getting on Top of Paper Clutter Before it Gets on Top of You

Angela Esnouf, from Creating Order from Chaos,  
will share the secrets of  
dealing with Paper Clutter in this interactive workshop.

### Learn

- to get the piles off your desk and what to do with them
- what records to keep, where to keep them & for how long
- to keep track of important documents
- how to Cut the Paper Clutter

Angela Esnouf—Creating Order from Chaos

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